

DALZIEL RUGBY CLUB

Ground: Dalziel Park Sportsfields,
Hagen Drive,
Carfin, Motherwell.
ML1 5RZ



Please reply to: The Secretary
Dalziel Rugby Club
1 Herald Grove
North Lodge
Motherwell
ML1 2SL

Web: www.dalzielrugby.com
Email: secretary@dalzielrugby.com
Mobile: 07720315228

Telephone: Pavilion 01698-862918

CONSTITUTION

1. The club will be known as Dalziel Rugby Football Club
2. The club will consist of Honorary life, playing, non-playing, youth, student and under 21 members. Life membership will be conferred by the club, on the recommendation of the Committee, at the Annual General meeting, in recognition of outstanding services. The Committee will have the power to grant membership to anyone.

Membership is open to all and no application for membership will be refused on other than reasonable grounds. There will be no discrimination on grounds of race, occupation, sex, or religious, political, or other opinion.

The club operates an Equal Opportunities Policy where no one is denied the right to equal access on the grounds of age, race, creed, colour, gender, disability, occupation, religion, sexual orientation or political persuasion or marital status or having or not having dependents. Where there is equality of opportunity in terms of the playing rights and the rights of members to attend annual general meetings, vote and hold office.

The Club is fully committed to safeguarding the welfare of all children in its care. It recognises the responsibility to promote safe practice and to protect children from harm, abuse, and exploitation. The club will embrace difference and diversity and respect the rights of children and young people. The SRU which is the Governing Body for rugby in Scotland has a policy which can be viewed on the SRU web site. The club endorses and acknowledges this policy

It is the responsibility of all club members to annually confirm their contact details to the Membership Secretary who is responsible for the upkeep of the Members Register. Any changes to the contact details should be confirmed no later than 31st March each year.

3. The annual subscriptions shall be fixed by the Committee after considering the opinion of the Treasurer. The President, after consultation with the Treasurer and Vice President will have the power to reduce the subscription of a member or grant membership without payment of a subscription. All subscriptions shall be paid, or a Standing Order completed on or before the 1st of September each year. Any member paying cash must be paid in full by 1st September.
4. The office bearers of the club shall consist of Honorary President, Honorary Vice President, President, Vice President, Immediate Past President, Honorary Secretary, Treasurer, Membership Secretary, Fixture Secretary, Club Captain, Club Vice-Captain, Coaching Convenor, Social Convenor, Equipment Convenor, Corporate Convenor, Mini Convenor, **Boys Midi Convenor, Girls Midi Convenor, Communications Secretary and Under 21 Member**. These positions, except for the immediate past president, shall be elected at the Annual General Meeting by Honorary Life Members, Honorary office bearers, and by the Members in attendance, who have paid a subscription for the current season, but with the exception of youth members who cannot vote.
5. The direction and control of the ordinary and financial affairs of the club shall be vested in a committee of management (herein called the Committee) consisting of the office bearers as detailed in paragraph 4. The Committee will have the power to co-opt other members to serve on the Committee as is required.
6. Out with normal Committee meetings an Executive comprising of the President, Vice President, Secretary and Treasurer will be empowered to make such decisions as are required.

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7. The Committee shall have the power to censure, fine, suspend or expel from membership, after due enquiry, any member whose conduct they considered to be unsatisfactory.
8. Senior team players will be selected by a selection committee comprising a **chairperson** appointed by the committee, club coach/s, club captain, club vice-captain, team captains and non-playing selectors in attendance at the previous matches. In the absence of the **chairperson** the meeting will be chaired by the club captain and the selection committee has the power to co-opt as necessary.
9. No club member will have the power to make any disbursements or incur any debt in the name of, or on behalf of, the club without the authority of the committee. If expenditure is required by any party before the next Committee Meeting, authorisation can be given by any two members of the Executive.
10. The funds of the club will be kept in such bank or banks as the Committee may from time to time select. Withdrawals shall be made with the signatures of both the Treasurer and one of the Executive.
11. The Executive shall be and are hereby jointly empowered to sue for, recover, and discharge all debts due to the club.
12. The Treasurer shall keep a full record of all intromissions and shall prepare there from and submit to the Annual General Meeting of the Club an Abstract of Accounts to the 30th of April in each year. The accounts shall be audited and certified by two members of the club, not on the Committee.

All accounts and monetary transactions by the youth sub sections must be controlled by a treasurer appointed at each youth sections annual meeting. The elected treasurers are responsible to the Club Treasurer and must provide a full statement of accounts for the Treasurer to include within the Club Accounts for auditing and presentation to the Annual General Meeting.
The accounts for all fund-raising events or functions must similarly be presented to the Club Treasurer for inclusion within the Club Accounts by the respective Convenors.
13. The Annual General Meeting of the club shall be held as soon as possible after the seventh day of June each year for the purpose of transacting the following business.
 - a. To receive and consider the President's, Secretary's, Club Captain's, and Fixture Secretary's Report
 - b. To receive, consider and approve the Treasurer's Report and Abstract of Accounts
 - c. To elect office bearers for the ensuing year.
 - d. To elect Auditors for the ensuing year.
 - e. To elect **two** representatives to serve on behalf of the club on the Dalziel High School War Memorial Trust for the ensuing year.
 - f. To consider and if approved, to pass, any motion/s to alter the Constitution of the Club of which appropriate prior notice has been given and intimation hereof made to the members in the notice calling the meeting.
 - g. To consider and if approved, to pass, any nominations for Life Membership recommended by the Committee.
 - h. To transact any other business.
14. Notices calling the Annual General Meeting of the Club shall be sent by letter or by e-mail fourteen clear days before the date of the said meeting, to all members.
15. No amendment shall be made to the Constitution unless at an Annual General Meeting and by a two-thirds majority of those present and eligible to vote. Notice of an amendment must be given in writing to the Secretary not later than 21 clear days before the date of the said meeting.

Notices of any proposed changes to the Constitution must be included in the notice calling the Annual General Meeting.

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16. An Extraordinary General Meeting of the club shall be called by the Secretary at the request of the Committee or on the requisition in writing of 40 members of the club. The reason for calling the Extraordinary General Meeting of the Club shall be clearly stated on the Requisition and on the Notice

calling the meeting at which no other business may be discussed. Notices calling an Extraordinary General Meeting shall be sent to all members 21 clear days before the date of the said meeting.

17. At all meetings of the Committee and at all General Meetings of the Club the President will act as **Chairperson** and shall have a deliberate as well as a casting vote. In **their** absence the Vice President will chair all such meetings with the same voting responsibilities.
18. The Secretary will be responsible for maintaining a record of the minute to record the proceedings of all meetings of the Club and Committee.
19. Any surplus income or gains that may be generated by the club will be reinvested into the activities of the club. Under no circumstances will surplus assets be distributed to club members or third parties.

On the dissolution of the club, any surplus remaining following the settlement of all liabilities will be applied for an approved sporting or charitable purpose (i.e., for the purposes of the sport's governing body at that time, for the purposes of another sports club or for the purposes of a charity).

Signed; -

President.

Hon. Secretary.

Tom Hamilton